

PCOM GENERAL STUDENT HANDBOOK

The PCOM General Student Handbook contains policies pertinent to student enrollment. The handbook is published once a year. Policies published in the PCOM General Student Handbook and in each Academic Program Policy Handbook supersede all other publications.

The PCOM General Student Handbook and each Academic Program Policy Handbook are posted on the Handbook Channel on PCOM's intranet site.

The College reserves the right to change policies as needed between annual revisions. Changes made between the annual reviews will be updated to the electronic handbook posted in the handbook section under Student Resources on PCOM's Portal. Students will be notified of these changes via email.

Updated July 16, 2021

Any temporary modifications to PCOM's academic policies or procedures in response to COVID-19 will be communicated to students by their respective academic program.

- Equal Opportunity and Non-Discrimination Statement (<https://catalog.pcom.edu/gsh/equal-op-non-discrim/>)
- Conduct Policies (<https://catalog.pcom.edu/gsh/conduct-policies/>)
 - PCOM Standards of Conduct (<https://catalog.pcom.edu/gsh/conduct-policies/standards-of-conduct/>)
 - The Code of Conduct (<https://catalog.pcom.edu/gsh/conduct-policies/code-of-conduct/>)
 - Policy Statement on Harassment (<https://catalog.pcom.edu/gsh/conduct-policies/statement-on-harassment/>)
 - The Ethics Code (<https://catalog.pcom.edu/gsh/conduct-policies/ethics-code/>)
 - Non-Discrimination Policy (<https://catalog.pcom.edu/gsh/conduct-policies/non-discrimination-policy/>)
 - College Disciplinary Policy (<https://catalog.pcom.edu/gsh/conduct-policies/disciplinary-policy/>)
 - Drug and Alcohol Policies (<https://catalog.pcom.edu/gsh/conduct-policies/drug-and-alcohol/>)
 - Policy on the Possession of Dangerous Articles (<https://catalog.pcom.edu/gsh/conduct-policies/possession-dangerous-articles/>)
- Student Records Policy (<https://catalog.pcom.edu/gsh/student-records/>)
 - The Family Rights & Privacy Act (<https://catalog.pcom.edu/gsh/student-records/ferpa/>)
 - Intellectual Property Policies (<https://catalog.pcom.edu/gsh/student-records/intellectual-property/>)
 - Policy on Academic Integrity (<https://catalog.pcom.edu/gsh/student-records/policy-academic-integrity/>)
 - Computer Systems, Network, and Email Policies (<https://catalog.pcom.edu/gsh/student-records/computer-systems/>)
 - PCOM Political Activity Policy (<https://catalog.pcom.edu/gsh/student-records/political-activity-policy/>)
 - PCOM Social Media Policy (<https://catalog.pcom.edu/gsh/student-records/social-media-policy/>)
- Media Policy (<https://catalog.pcom.edu/gsh/student-records/media-policy/>)
- Conflict of Interest and Disclosure (<https://catalog.pcom.edu/gsh/student-records/conflict-of-interest/>)
- Legal Limitations on Professional Practice (<https://catalog.pcom.edu/gsh/student-records/limitations-prof-practice/>)
- Student Rights and Grievance Procedures (<https://catalog.pcom.edu/gsh/student-rights-grievance/>)
 - Student Complaints & Grievances (<https://catalog.pcom.edu/gsh/student-rights-grievance/student-complaints-grievances/>)
- Violation of College Policies and the Disciplinary Process (<https://catalog.pcom.edu/gsh/violations/>)
 - Breach of College Policies (<https://catalog.pcom.edu/gsh/violations/breach-of-policies/>)
 - College's Right to Separate Students (<https://catalog.pcom.edu/gsh/violations/right-to-separate/>)
 - Drug and Alcohol Violations (<https://catalog.pcom.edu/gsh/violations/drug-alcohol-violations/>)
 - Violation of the Policy on Possession of Dangerous Articles (<https://catalog.pcom.edu/gsh/violations/possession-of-dangerous-articles/>)
 - Academic Integrity Violations and Sanctions (<https://catalog.pcom.edu/gsh/violations/academic-integrity-handbook/>)
- College Disciplinary Process (<https://catalog.pcom.edu/gsh/disciplinary-process/>)
 - Categories of Discipline for Violations of Conduct Policies (<https://catalog.pcom.edu/gsh/disciplinary-process/categories-discipline-violations-conduct/>)
 - Disciplinary Procedures (<https://catalog.pcom.edu/gsh/disciplinary-process/disciplinary-procedures/>)
- Enrollment Policies and Leave of Absence Procedures (<https://catalog.pcom.edu/gsh/enrollment-loa-procedures/>)
 - Enrollment Status (<https://catalog.pcom.edu/gsh/enrollment-loa-procedures/enrollment-status/>)
 - Verification of Enrollment/Good Standing (<https://catalog.pcom.edu/gsh/enrollment-loa-procedures/verification-enrollment-good-standing/>)
 - Change of Enrollment Status (<https://catalog.pcom.edu/gsh/enrollment-loa-procedures/change-of-enrollment-status/>)
 - Student-Requested Leave of Absence Process (<https://catalog.pcom.edu/gsh/enrollment-loa-procedures/student-requested-loa-process/>)
 - Policies and Procedures for Returning from a Leave of Absence (<https://catalog.pcom.edu/gsh/enrollment-loa-procedures/returning-from-loa/>)
- Academic Standing (<https://catalog.pcom.edu/gsh/academic-standing/>)
 - Financial Aid Satisfactory Academic Progress Policy (<https://catalog.pcom.edu/gsh/academic-standing/fa-sap-policy/>)
 - Academic Probation (<https://catalog.pcom.edu/gsh/academic-standing/academic-probation/>)
 - Academic Dismissal (<https://catalog.pcom.edu/gsh/academic-standing/academic-dismissal/>)
 - Appealing an Academic Dismissal Decision (<https://catalog.pcom.edu/gsh/academic-standing/appeal-academic-dismissal/>)

- The Appeals Hearing (<https://catalog.pcom.edu/gsh/academic-standing/appeals-hearing/>)
- The Appeals Decision (<https://catalog.pcom.edu/gsh/academic-standing/appeals-decision/>)
- Re-Applying to PCOM After Dismissal (<https://catalog.pcom.edu/gsh/academic-standing/reapply-after-dismissal/>)
- Tuition Payment and Refund Policies (<https://catalog.pcom.edu/gsh/tuition-refund-policies/>)
 - The Tuition Bill (<https://catalog.pcom.edu/gsh/tuition-refund-policies/tuition-bill/>)
 - Tuition Payment Policy (<https://catalog.pcom.edu/gsh/tuition-refund-policies/payment-policy/>)
 - Tuition Refund Policy (<https://catalog.pcom.edu/gsh/tuition-refund-policies/tuition-refund-policy/>)
 - Refund Process (<https://catalog.pcom.edu/gsh/tuition-refund-policies/refund-process/>)
 - Refund Schedule (<https://catalog.pcom.edu/gsh/tuition-refund-policies/refund-schedule/>)
 - Removal from Classes for Non-Payment (<https://catalog.pcom.edu/gsh/tuition-refund-policies/removal-for-non-payment/>)
 - Financial Leave of Absence (<https://catalog.pcom.edu/gsh/tuition-refund-policies/financial-loa/>)
 - Outstanding Balances and Graduation (<https://catalog.pcom.edu/gsh/tuition-refund-policies/outstanding-balance-graduation/>)
 - Late Fees (<https://catalog.pcom.edu/gsh/tuition-refund-policies/late-fees/>)
 - Disbursement of Refunds (<https://catalog.pcom.edu/gsh/tuition-refund-policies/disbursement-refunds/>)
- Accommodation Policies and Procedures (<https://catalog.pcom.edu/gsh/accommodations/>)
 - Learning and Physical Disability Accommodation Policy (<https://catalog.pcom.edu/gsh/accommodations/disability-accommodation-policy/>)
 - Disability Accommodation Request Process (<https://catalog.pcom.edu/gsh/accommodations/disability-accommodation-process/>)
 - Policy and Procedure for Requesting Absences and Modifications for Religious Reasons (<https://catalog.pcom.edu/gsh/accommodations/religious-absence-modification/>)
- Security and Public Safety (<https://catalog.pcom.edu/gsh/security-safety/>)
 - Security (<https://catalog.pcom.edu/gsh/security-safety/security/>)
 - PCOM Emergency Notification System (P.E.N.S) (<https://catalog.pcom.edu/gsh/security-safety/pens/>)
 - Emergency School Closing (<https://catalog.pcom.edu/gsh/security-safety/emergency-closing/>)
 - Emergency Phones and Security Escort (<https://catalog.pcom.edu/gsh/security-safety/emergency-phones/>)
 - Security Cameras (<https://catalog.pcom.edu/gsh/security-safety/security-cameras/>)
 - Campus Emergency Exit Plans (<https://catalog.pcom.edu/gsh/security-safety/emergency-exit-plans/>)
- Additional College Policies and Procedures (<https://catalog.pcom.edu/gsh/additional-policies/>)
 - Additional Procedures (<https://catalog.pcom.edu/gsh/additional-policies/additional-procedures/>)
 - Alcoholic Beverages (<https://catalog.pcom.edu/gsh/additional-policies/alcoholic-beverages/>)
 - Background Check Policies (<https://catalog.pcom.edu/gsh/additional-policies/background-check/>)
 - Building Hours (<https://catalog.pcom.edu/gsh/additional-policies/building-hours/>)
 - Cell Phone Policy (<https://catalog.pcom.edu/gsh/additional-policies/cell-phone-policy/>)
 - College Affiliated Apartments in Philadelphia (<https://catalog.pcom.edu/gsh/additional-policies/housing/>)
 - Health Insurance Policy (<https://catalog.pcom.edu/gsh/additional-policies/health-insurance-policy/>)
 - Health Services (<https://catalog.pcom.edu/gsh/additional-policies/health-service/>)
 - Injury During Training Assignments (<https://catalog.pcom.edu/gsh/additional-policies/injury-during-training/>)
 - Malpractice Insurance Coverage Policy (<https://catalog.pcom.edu/gsh/additional-policies/malpractice-insurance/>)
 - Missing Student Notification Policy (<https://catalog.pcom.edu/gsh/additional-policies/missing-student-policy/>)
 - Parking Policies (<https://catalog.pcom.edu/gsh/additional-policies/parking-policies/>)
 - Photo Identification Badge Policy (<https://catalog.pcom.edu/gsh/additional-policies/photo-id/>)
 - Political Activities (<https://catalog.pcom.edu/gsh/additional-policies/political-activities/>)
 - Printing Policy (<https://catalog.pcom.edu/gsh/additional-policies/printing-policy/>)
 - Service and Emotional Support Animals on Campus (<https://catalog.pcom.edu/gsh/additional-policies/service-animals/>)
 - Smoking Policy (<https://catalog.pcom.edu/gsh/additional-policies/smoking-policy/>)
 - Solicitation Policy (<https://catalog.pcom.edu/gsh/additional-policies/solicitation-policy/>)
 - Study Space Policy (<https://catalog.pcom.edu/gsh/additional-policies/study-space-policy/>)
 - Vaccinations (<https://catalog.pcom.edu/gsh/additional-policies/vaccinations/>)
 - Visitor and Guest Policy (<https://catalog.pcom.edu/gsh/additional-policies/visitor-guest-policy/>)
- Appendix (<https://catalog.pcom.edu/gsh/appendix/>)
 - Important Phone Numbers (<https://catalog.pcom.edu/gsh/appendix/important-phone-numbers/>)