

TRANSCRIPT REQUESTS

Requests for transcripts must come from the student or alumnus and cannot be taken from a third party. Requests cannot be taken over the phone.

ELECTRONIC TRANSCRIPTS (PDF)

Rapid delivery electronic transcripts are now available through the National Student Clearinghouse (NSC) (<https://tsorder.studentclearinghouse.org/school/select/>) for students and alumni who graduated 1998 and later.

Please be aware there is a \$3.40 service fee associated with the delivery of electronic transcripts.

PAPER TRANSCRIPTS

Mailing information

When submitting a transcript request, either online or via the internet transcript request form, please ensure that mailing information is complete in order to avoid any delays in processing. If a transcript is to be issued to another office at PCOM, please be sure to include the office's name in the "Issue To" line.

Questions

Contact the Office of the Registrar at 215-871-6704 or registrar@pcom.edu.